

My Wedding Services



#### The Dream: Full Service Planning and Design Planning starting immediately

This service is ideal for couples who want to jump-start their planning process. This collection offers an enjoyable and seamless approach to planning your celebration whether at a private estate or an established venue. It includes planning, design, and event management of every aspect from start to finish. From building and managing your dream team of vendors, selecting the most perfect location, budget consultation to determine your financial comfort zone, benchmarks, and comprehensive checklist, attending meetings on the couple's behalf (especially if you are planning out of state), floor plans, and design services that WOW, and most importantly managing your day flawlessly. We take care of it all, giving you and your guests an experience and memories they will cherish for a lifetime.

## Prices start from \$2400

## The Desire: Design and Event Management

#### Planning starts 6 months before the wedding

Ideally suited to serve couples who are hosting at an established venue and have their key vendors secured who are now looking for a planner and designer to step in and spearhead the creative process. We want you to DREAM BIG. We create a completely custom, stunning, unique design plan that you and your guests will swoon over. We step in to take over vendor management to leave the hosts to enjoy themselves and execute the entire event.

## Prices start from \$1200





# The Wish: Event Management

#### Planning Starts 1 month before wedding

Best suited for couples that have secured their venue and dream team, all contracts have been signed, all design plans have been implemented, you are in the last six months of planning and are finally looking to relax and enjoy the planning process. Our team happily steps in to take over all vendor and event management, as your project manager/coordinator. We make sure that all boxes have been checked, create all detailed timelines and logistical coordination, and execute your day as seamlessly and stress-free as intended. We understand that your celebration is truly a production and, on your day, you should be able to enjoy every aspect and element with your guests.

### Prices start from \$600

All packages will include a one hour consultation where we can discuss your ideas, objectives and ideas for the project.

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### The Dream: Full Service Planning and Design

#### Package Includes:

Assist with all aspects of planning the day of the event A dedicated team of event staff on-site for day-of coordination services (maximum of 10 hours) A dedicated team of event staff on-site for event rehearsal Unlimited email and phone contact **Unlimited meetings** Exclusive access to our unique planning platform Prepare and manage detailed timelines, checklists, and any additional documents RSVP/Invitation management -including addressing, tracking, and follow up **Budget creation/management** Venue recommendation, consultation, and walkthroughs as needed Handle all contracts and negotiations Vendor management and coordination Decor design and execution- Ceremony and Reception Transportation of items from ceremony to reception Ceremony and Reception layout plan and seating chart Running of processional and recessional Payment/gratuity distribution Gathering of all gifts, valuables, and decor items to be placed into a predetermined vehicle or location Ensuring all rules and regulations are followed at the venue Clean up and break down of both ceremony and reception



#### The Desire: Design and Event Management

#### Package Includes:

Partial planning services for the day of the event Up to 2 Event Coordinators on-site for day-of coordination services (maximum of 10 hours) Up to 2 Event Coordinators on-site for event rehearsal Up to 6 one hour-long consultations beginning 4 months prior to the event date (including one at venue) Exclusive access to our unique planning platforms Vendor coordination and logistics Prepare a detailed day-of timeline Design of floor plans, layouts, and seating chart Event design assistance and implementation Running of processional and recessional Payment/gratuity distribution Gathering of all gifts, valuables, and decor items to be placed into a predetermined vehicle or location Ensuring all rules and regulations are followed at the venue Clean up and break down of ceremony and reception



### The Wish: Event Management

Package Includes:

Day-of coordination services that begin 60 days prior 1 Event Coordinator on-site for day-of coordination services (maximum of 10 hours) 1 Event Coordinator on-site for event rehearsal 2 one-hour-long consultations prior to the event date Email and phone contact Exclusive access to our unique planning platforms Assistance with creating a day-of timeline Running of processional and recessional Payment/gratuity distribution Gathering of all gifts, valuables, and decor items to be placed into a predetermined vehicle or location Ensuring all rules and regulations are followed at the venue

Additional Services



Bridesmaid/ Groomsmen Gifts and/ or Proposals Bridesmaid/ Groomsmen Brunch or Outing **Décor Design and Execution** Clean up of Venue(s) **Post Wedding Brunch Rehearsal Dinner Planning Bridal Shower Planning Bachelor/Bachelorette Party Planning Hotel Blocking and Bags** Thank you's **Morning of Breakfast** Linen rental **Dinnerware rental Food Service Night Before Activities Honeymoon Planning Engagement Party Planning Rehearsal Coordination** Create and Manage wedding website **Customized Alcohol Bottles and Glasses** Bartender **Catering Services** 



My Event Services



Bridal showers, Rehearsal party, birthday dinners, scavenger hunt, birthday party, graduation party, engagement party, post wedding brunch, baby showers, family reunion, and corporate parties. Pretty much any event and party you can think of, I can help with every detail possible to make the event of your dreams stress free. From start to Finish.

### Prices start from \$500

Full-service Event Planning: Décor Design and Execution Assist with all aspects of planning the day of event A dedicated team of event staff on-site for day-of coordination services Unlimited contact: via phone, email, zoom, or in person Exclusive access to our unique planning platform Prepare and manage detailed timelines, checklists, and any additional documents RSVP/Invitation management -including addressing, tracking, and follow up Ensuring all rules and regulations are followed at venue Budget creation/management Clean up and break down



\*\* Items can be added on or taken off of the services. Custom built packages are available:

All packages will include a one hour consultation where we can discuss your ideas, objectives and ideas for the project.

Additional Services



Hotel Blocking and Welcome bags Thank you cards Gathering of all gifts, valuables, and decor items to be placed into a predetermined vehicle or location Payment and gratuity distribution Vendor coordination and logistics Custom Alcohol/Cider bottles and Glasses Table and chair rental and pick up/ drop off Clean up of Venue Custom Invitations



Luxury Dichics



# Cozy and casual

Seating for 2 Picnic Activities Water Charcuterie Board \$225



## **Boho and Bubbly**

Seating up to 6 Premium Decor Picnic Activities Water Charcuterie Board Dessert \$300

### **Movie Night**

Seating up to 6 Full Movie with projector, ten-foot screen, and DVD player Sodas/ Hot Chocolate Popcorn Trio Candy \$375

Picnic Mpgrades



Polaroids-10 Prints \$20 **Flower Arrangement** starting at \$25 Champagne for 2 with custom glasses \$50 Personal Placecards \$5 **Chocolate Covered Strawberries** \$30 S'Mores Station \$30 **Catered Food** Starting at \$50 **Bluetooth Speaker** \$10 Extra Hour \$50 Extra guest (over 6) \$25 each